**MEETING MINUTES**
**Chesterfield Citizens Committee for the Environment**
**November 17, 2016, 6:35 p.m.**
**City Hall, Rooms #102-3**

*All agenda items were discussed; necessary outcomes/actions are noted.*

I. **Call to Order/Agenda/Notices:**

A. Meeting called to order at 6:35 p.m.
B. Present: Darcy Capstick, Jeanne Tevlin, Bob Ernst, Laura Houck, Jeanne Clauson.
C. Absent: Jim Brown, Polly Rutherford, Terry Grogan, Donna Pecherski, Paul Travers, Su Ghosh, Ben Keathley
D. City Staff Liaison Libbey Tucker: Absent
E. City Council Liaison Guy Tilman: Absent
F. Others Present: Mary Patterson, SLCDOH – Waste Diversion Supervisor
G. Notices: update on Patty Wiggins's health status: she underwent surgery, so far successful; update CCE roster with current contact info. James Mello has left the City and is now Green Park City Manager and thus will no longer be one of our liaisons.

**II.** **PORTAL**: 10/27/16 meeting minutes, Republic & USAgain year-to-date not available; Royal Oak Recycling (10/16- 5.767 tons); 20th Chesterfield-Missouri-America Recycles volumes are incomplete, AND PHOTOS; IBH Brochure; Bear/Blanket Matrix Updated; Demo. Garden Make-Over Gift; YMCA NWF Application was processed and mailed; Upcycling Recycling in Chesterfield Parks Write-up; 2017 Earth Day Tree Order List corrected; 10/11/16 NWF Call Notes were sent in late but are there now; International Earth Hour Flyer 2016; *Conservation Federation*, 11/2016, "Invasive Honeysuckle, Wildlife and You," "Horses Still Roam Free Along Scenic Riverways," and "Missouri Group Hires Monarch and Pollinator Coordinator;" *Missouri Conservationist*, 11/16, "Forests and Woodlands…a treasure chest…," "2016-2017 Seedling Order Form" (go on-line to view at MDOC); *Resource Recycling*, 11/16, "Bag Ban Basics."

**III.** **"Sustainability by Design" Projects.**

A. Presenter: Mary Patterson, St. Louis County Dept. of Public Health – Waste Diversion Supervisor; provided updates on household waste, our 2017 Grant cycle/opportunity and other topics. Patterson reported that no personnel/staff costs prior to grant award would be funded. No costs incurred prior to grant approval will be approved. Our baseline measurement element in the grant proposal is good. The two field studies impressed Ms. Patterson and she indicated they would help guide recycling efforts in the County. New recycle containers ***must*** have the recycle (reduce, reuse, recycle) logo and SLCDOH identifier on each. Grants will be due on March 1st. If we keep costs under $25,000, the proposal will not have to go to the County Council for approval, which would add six weeks to the process. In-kind services: City staff time, Republic staff time, or CCE member time would qualify; City provision of waste bags can count and city staff practice in changing bags can also count; graphic design costs would count; all grants over $10,000

must have an in-kind match. $20.00 may be available for CCE in-kind service (Mary needs to research that number) per hour labor costs. She advised us to use the word "Landfill" instead of "Trash" on containers, for which we will need labels too. Reducing landfill waste should be our main goal. We're following a MORRA guideline of "Strive for 75%" diversion rate. Household hazardous waste program had looked at a Spirit of St. Louis site. The West County site is not on top of their list as that type of waste constitutes too small a part of the total waste stream.

B. 2017 CCE Calendar – all members voted to confirm.
    1. Sat., April 29: 26th Annual Chesterfield Earth Day at Chesterfield Mall.
    2. Friday, April 7: Missouri Arbor Day Tree Planting; location TBD by City's Arborist.
    3. Friday, April 28: National Arbor Day Tree Planting (tentative Wild Horse Elementary fathers & children will participate; – location TBD by City Arborist; they report project at Earth Day at Noon).
    4. Monday, Oct. 2-6, YMCA Sustainable Gardening Tabletop: Monarchs/butterflies/pollinators; Chris Hartley Pollinators Program, Wed., Oct. 4; Sat., Oct. 7 planting next segment of the Y's native flora for butterflies/pollinators garden, back side of building. Already 'cleared' with Directors Glass and Hartley.
    5. Sat., Oct 21, Invasive Bush Honeysuckle eradication/clean out at Faust Park. Date needs to be cleared with Faust Park Dir. Jesse Francis.
    6. Saturday Nov 4, 2017, is our 21st America-Chesterfield Recycles event.

C. **20th Chesterfield/MO/America Recycles Event critique –** everybody. Laura reported that one person complained that the event was closed prior to the 1:00 shut down.
    1. Layout. Girl Scouts (four GS Troops participating now!). Handouts.
    2. Flyer.
    3. Volume Report: not all vendors have reported quantities yet; total cars were 708, or 180 more than last year in the same time period!

D. **NWF -** Darcy, Libbey.
    1. 10/11/16 Call Notes have been posted.
    2. Will be ordering outdoor NEW Certified Signage: three for Parks . . . RGA underway, we'll discuss Y and Library . . . all for our Butterfly/Pollinator Nexus TBA next Earth Day, 2017.
    3. Next NWF Telephone Conference 12/13/16. Chris Hartley indicated he'd like to be able to attend.
    4. YMCA NWF application mailed; see Portal.

E. **Upcycling Recycling in Chesterfield Parks update –** potential 2017 Grant Opportunity for sustainable materials management – Bob, Su, Darcy, Libbey.
        1. Update summation as result of 10/14 meeting – Bob, Su.
        2. Portal placement of recycle unit of choice thus far. As long as we follow city procurement procedures, we should be OK with County Grant Procedure. See Section IIIA above for details.

F. **Bears/Blankets update/matrix –** Darcy, Libbey.
        1. Other needs; please check your contacts to see if they need more.

G. **26th Earth Day, April 29, 2017 –** everyone

1. Tree Order List correction - Libbey. Not known yet.
2. Field Definitions – due 12/15, please - Jeanne C. 2017 Earth Day Tree Guide draft due 12/15 meeting.
3. Earth Hour Flyer – need revisions early January, 2017, due to city newsletter cycle – Su didn't attend meeting so will report later.
4. BiAnnual Grow-Off Aps. to Libbey. Update.
5. Cloth Bag Sleeves to store plastic bags to be recycled/reused; Charity-Sharity – we need approximately 325. Need count on each large plastic bag. Update Plastic Bags? Flyer – Su G.
6. Vendor contact information should be turned in now to Libbey because the E-Blast Invitation goes out in January, 2017! Please turn in at least one contact per member. New vendors are wanted. **Jeanne T. commented that the vendors told her last year that that they need more space to sell their wares/services and be less crowded.**
7. Where/when do we put our tabletop for Earth Day? Library is a possible location.
8. Give away native flora: one milkweed and one Fall nectar producing plant, maybe an aster or a goldenrod? Voice vote taken by members supported all three for giveaways: one milkweed, one aster, and one compact goldenrod. We need good planting instructions to accompany giveaways. Should check with Lil Collins.

H. **Community Conservation Optics – Su, Darcy.**

1. 20th A/M/C Recycles on Portal/photos.

J. **Holiday Green Supper –** Laura, Polly.

1. CCE meets the third Thursday of December due to Holiday Schedule.
2. Sign-up Sheets for dishes brought by members.
3. End of Year Metrics – Darcy/Bob.

K. **Other.**

**For 2017** TO Be done: "Quality Life Support Systems from our Natural World," updating "Plastic Bags" flyer to include the cloth plastic bags sleeve for Earth Day, and International Earth Hour 2017 by 1/10/17 - Su. Family Green Initiatives Brochure – (2017) - Bob; 2017 Earth Day Tree Guide – Libbey. (**DONE:** Plastic Bags?, Backyard Compost, Water – A Most Precious Resource, Help Save Monarch Butterflies; International Earth Hour; Without Plants, We're Toast; All in One Recycling/The Household Challenge; Stellar Green Youth Team Application; Blue Planet's GREEN Challenge-E. and S; Chesterfield What & Where to Recycle; Buying Recycled Means Closing the Loop; 4 P's, WO Plants We're Toast.)

IV. **Calendar:** *1/15/17 city newsletter articles for 3, 4, 5/17. *3/17 Deadline for filing BiAnnual Grow Off Aps. *Sat. April 29 2017 – 26th Annual Chesterfield Earth Day.

V. **Next Meeting:** December 15, 2016, 6:30 P.M., City Hall – Multipurpose Room for Green Supper/Eat and Meet. End of Year Metrics. Meeting adjourned at 8:03 pm.